



**THE ADMINISTRATION OF UNION TERRITORY OF LADAKH.**  
**Ladakh Autonomous Hill Development Council Kargil**  
**OFFICE OF THE CHIEF EDUCATION OFFICER KARGIL**  
**E-mail:- Ceokargilbaroo@gmail.com Ph: - 01985-232232 Fax: - 234079**

**Principals/ZEOs/Headmasters**

\_\_\_\_\_ (All)

**Subject: -** Community based classes for students from classes 1<sup>st</sup> to 12<sup>th</sup>, in the District during the Pandemic.

As approved by the Deputy Commissioner /CEO Ladakh Autonomous Hill Development Council Kargil , the department is going to start community based classes in all the villages of District Kargil in order to provide offline learning opportunities to the children in covid-19 pandemic lockdown. As the pattern is community driven classes , hence the community members comprising of BDC Chairpersons, Ward Members, Panchayts, Village leaders, retired Govt. officers/officials and eminent persons of the concern village shall be responsible for :-

- Providing suitable open space /community Hall for classes.
- Providing toilet and drinking water facilities to the children and teachers.
- Presence of students in community classes.
- Identifying volunteers for teaching.
- Responsible for taking necessary steps to avoid import of virus by scrutinizing entry of outsiders into the community.
- Overall monitoring of the community classes and basic facilities

**Guidelines for running the community classes:-**

- Community Classes are required to be taken up at an open suitable place or a big hall in a village/Hamlet where adequate distance can be maintained as per the SOPs issued by the District Administration.
- Community Classes shall cover all children of Government and Private Schools. The ZEOs shall personally be responsible for running community classes from classes 1<sup>st</sup> to 12<sup>th</sup>.
- The Zonal Education Officers shall contact with the concerned BDC Chairpersons/Panchayts and Ward members apprising them about conduct of

render voluntary services for taking community classes. The Teachers shall be from the same village /Hamlet.

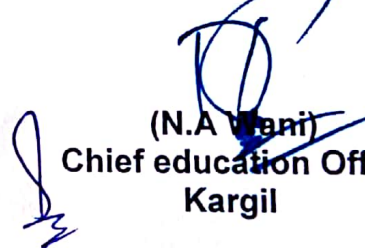
- The Village Community Coordinators shall also be responsible for conduct and monitoring of these classes. They will be required to submit the list & attendance of the teaching staff and the students to the Zonal Level Coordinator to be nominated by the Concerned ZEO.
- The details of the Volunteers shall be submitted separately so that they can be felicitated later on to be decided by the District/UT Administration.
- The ZEOs shall furnish a weekly report of the activity taking place in their respective Zones on every Saturday (Monday if Saturday is a holiday) of the Week to the Office of the Undersigned.
- There will be a fortnightly assessment of the children to be carried out locally by the Community Teachers.
- The Government School Lecturers/Teachers of a particular village/Hamlet shall have to compulsorily take the community classes in their respective Villages.
- Other officials of Education department like Laboratory assistants, Library assistants, Clerical staffs, Class iv employees, shall also compulsorily attend and assist the community and teachers to run the classes in their respective Villages/Hamlets safely following all the covid protocols.
- Physical Lecturers/PETs/PEMs who are not involved in Covid related duties , shall also compulsorily assist and support the community members to run the classes safely and successfully in their respective villages/hamlets.
- Community Classes shall be taken at least four days a week, 4 hours a day.
- Principal DIET shall constitute a District Level Monitoring Team to ensure smooth running of Community classes in the district and submit weekly report to this office.
- The concerned ZEOs shall work in coordination with the local administration and area magistrates.
- Community Classes are normally meant for the areas which are devoid of internet facilities. However the activity can be carried out under strict supervision and responsibility of community leaders in other areas as well which have Zero Covid foot print.
- The village coordinator nominated shall keep a detailed record of the class's vis-à-vis teacher/Master/Lecturer other officials attendance and attendance of the students and forward the details to the concerned zonal coordinators on daily basis.
- The zonal coordinators are responsible for the collection of data, attendance of teaching and non- teaching staffs and students and submit the daily report to the concerned Zonal Education Officer.
- Mid-Day meals to the eligible students shall also be served during the classes. The concerned Cooks shall be responsible to cook and serve Mid-Day meals to the eligible students strictly following all the covid protocols.



- The zonal coordinators are responsible for the collection of data, attendance of teaching and non-teaching staffs and students and submit the daily report to the concerned Zonal Education Officer.
- Mid-Day meals to the eligible students shall also be served during the classes. The concerned Cooks shall be responsible to cook and serve Mid-Day meals to the eligible students strictly following all the covid protocols.
- The Village coordinators and Zonal coordinators shall be responsible to sign the undertaking (copy attached) from the community members before starting the community classes.
- The Zonal Education Officers shall collect the data from the zonal coordinators and weekly report shall be submitted to District Coordinator at Chief Education Office Kargil.
- The management of Private schools will direct their teachers and students to participate in the Community Classes being carried out by the School Education Department. No separate classes shall be allowed.
- Zonal Education Officers shall have the responsibility for facilitating and supervise the conduct of community classes from classes 1<sup>st</sup> to 12<sup>th</sup> with immediate effect and shall submit reports periodically.

NO:- CEO-K/SMS/2021/580

Dated:- 25/05/2021

  
(N.A. Wani)  
Chief education Officer  
Kargil

**Copy to:-**

- I. Deputy Commissioner/CEO LAHDC Kargil for favour of information.
- II. Director School Education Ladakh for kind information.
- III. BDCs/Sarpanchs/Panchs/VECs \_\_\_\_\_ (All)
- IV. P.S to Chairman/CEC LAHDC for information to H'nble Chairman /CEC LAHDC Kargil please.

### Under taking

We the Community members (BDC/ Panchayat/Ward member/Village leaders/Eminent persons, Village Education Committee) of \_\_\_\_\_ Village hereby affirm that:-

- I. We will run the community classes on our own responsibility.
- II. We affirm that we shall provide suitable open space /community Hall for classes.
- III. We will provide toilet and drinking water facilities to the children and teachers.
- IV. We will assure Presence of students in community classes.
- V. We will identify volunteers for teaching.
- VI. We will be responsible for taking necessary steps to avoid import of virus by secretunising entry of outsiders into the community.
- VII. We shall monitor the community classes and basic facilities

Name & Signature of Community Members/panchayats

1:-

2:-

3:-

4:-

Signature of Village coordinator